

















Bushfire Damage Claims

We're here to help

We recommend you take the following steps:

-  Get to safety.
-  Actively monitor and follow emergency services advice in a timely manner.
-  Do not return to evacuated areas until you have been told it is safe to do so.
-  In the event a staff or a volunteer is injured, priority should be given to providing immediate medical treatment.
-  Where a volunteer bushfire fighter is injured, provide them with the appropriate claims documentation as soon as possible.
-  Before entering buildings, seek the advice of emergency services and building authorities.
-  Where necessary undertake any make-safe repairs.
-  Do not remove any damaged property, plant or equipment. If it needs to be removed (i.e. due to safety, to reduce further damage, to recover), place in temporary storage. Take photos.
-  Appoint a co-ordinator to be the key contact for the claim process.
-  Consider what steps can be taken immediately to either stabilise or temporarily repair assets.
-  Record any damage. Collect reports, drawings, photographs as appropriate to adequately establish the nature and extent of all loss and damage sustained. Fully document (video or "still" photograph) the damaged property, plant and equipment.
-  Advice and quotes should be provided in writing. Retain damaged assets to assess the extent of the damage (repair v reinstatement) and to obtain a quotation for the recommended response.
-  Ensure records of costs and decisions are documented in writing with appropriate documentation such as invoices.
-  Document best and worst case loss and cost estimates as soon as feasible so they can be provided to the Scheme to assist with your claim.
-  Keep records of expenses and set up a cost code.

Contact us



Contact the LGIS Claims Team as soon as possible. We will do everything we can to assist you following a bushfire. As well as managing your claim, we will also connect you with any relevant LGIS services to support your organisation and people.

For more information contact generalclaims@lgiswa.com.au

If you need urgent assistance please contact one of the following:

Chad Cossom, General Claims Manager

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